

Agenda for Lewisham Cyclists (LC) Annual Meeting on Wednesday 4<sup>th</sup> October 2023 6.30pm at Lewisham Civic Centre, Catford Road, SE6 4RU

*For the best meeting experience, we recommend you attend in-person. We also allow people to access the meeting via Google Meet, but as this will be facilitated by a single laptop it may not be easy to follow all aspects of the meeting.*

Connection details for Google Meet:

- On your computer you will need to use a modern browser i.e. Chrome, Firefox, Safari or Edge (not Internet Explorer).
- On your mobile device (iPad, iPhone or Android tablet or Android phone) you should install the 'Google Hangouts Meet' app.
- Please connect into the meeting in advance e.g. at 6.25pm as, for the benefit of all attendees, the meeting will proceed to schedule notwithstanding individual people's connection issues.
- All attendees should MUTE the microphone in their Meet session to prevent 'feedback'.
- Use the Meet 'chat' box to type in any questions for the Chair and the relevant Committee Member will respond, time permitting.

Connection details are: <https://meet.google.com/jmy-qydn-snr>

Alternatively, you can join by phone:

+44 20 3910 5408 PIN: 469 511 620#

Anyone who wants to work together in support of our vision for people on bicycles in Lewisham is welcome to join our meeting. Meet other local cyclists, hear about current cycling developments in Lewisham and have an opportunity to influence our campaigns on future schemes.

Agenda items:

- Apologies and Welcome. [Brian - Chair of Annual Meeting]
- Guest Speakers.
- Coordinator's Report. [Alex]
- Community Engagement & Rides Coordinator's Report. [Jane]
- Treasurer's Report & Approval by the Meeting - see Appendix A. [John]
- Elections to LC Management Committee. [Brian]
  - Any Members standing for election should self-nominate at the meeting. In absentia an individual can be nominated by an attending member provided they show written confirmation that the individual wishes to stand. Seconding is not needed. A vote is taken for each role. Note that anyone standing for the Committee or voting must be a current London Cycling Campaign (LCC) member whose address (as registered with the LCC office) is within the London Borough of Lewisham (LBL) or who has advised LCC of their wish to be allocated to this Group.
  - The following members have indicated they intend to stand for re-election.
    - Alex Raha - LC Coordinator
    - Jane Davis - Community Engagement & Rides Coordinator
    - John Phillips - Treasurer
    - Tim Collingridge - Secretary
- Meeting closes around 8pm

Tim Collingridge (LC Secretary)

Lewisham Cyclists (The London Cycling Campaign group for London Borough of Lewisham)  
lewishamcyclists@gmail.com  
www.lewishamcyclists.org.uk  
<https://www.facebook.com/groups/72380106728/>  
<https://lewishamcyclistsgroup.slack.com/>  
<https://twitter.com/lewicyclists/>



## Appendix A - Treasurer's Report

### **Treasurer's Report for Annual Meeting of 4th October 2023**

Overall we are in a healthy situation as can be seen from the attached summaries for the Financial End-of-Year of 31st March 2023 and the Ongoing Budget for 1st April to date.

Notably we have received the 1st instalment of the £15,000 grant from Lewisham Council for the Elm Lane project and that donations, mostly from the Deptford 2nd Sunday project, continue to hold up at around £2,000 a year.

John Phillips  
Treasurer  
27th September 2023

*See detailed accounts below...*

<b>Lewisham Cyclists end of year (31/3/2023) summary for 2022/23</b>										
<b>MAIN ACCOUNT</b>										
<b><u>Income</u></b>										
Bank balance from end March 2022							3993			
Donations							2923			
Main LCC grant							387			
Payment for DunRun unloading assistance ex. Southwark Cyclists (est.)							1272			
Reimbursement of past yrs. 2nd Sunday sessions from Deptford Folk							1000			
Transfer from Grant account as reimbursement (£278 + £570) (see below)							848			
Total income							<b>10423</b>			
<b><u>Expenditure</u></b>										
2nd Sunday sessions							1881			
Dr Bike events at Pepys Est., Brockley Fair, Ladywell Fields							640			
Consumables including flyers							1282			
Scout hut hall hire							645			
Toolbench & Workshop rebuild (£278 + £570)(from Grant Account) (see above)							848			
New battery for cargo bike							230			
Telephone purchase							170			
Misc equipment							158			
Total expenditure							<b>5854</b>			
Main account balance at end March 2023							<b>4569</b>			
<b>GRANT ACCOUNT</b>										
<b><u>Income</u></b>										
Bank balance from end March 2022							1			
Grants (2 of £3229)							6448			
Total income							<b>6449</b>			
<b><u>Expenditure</u></b>										
2nd Sunday sessions							1480			
Dr Bikes, Family Cycling Library, Training session							964			
Workshop organisation and rebuild							785			
Consumables & banner							74			
Toolbench & Workshop rebuild (£278 + £570)							848			
Total expenditure							<b>4151</b>			
Grant account balance at end March 2023							<b>2298</b>			
John Phillips										
31st March 2023										
(for : April monthly meeting, next Annual meeting, Annual return to LCC)										

Lewisham Cyclists Ongoing Budget for 2023/24 as at 27 September									
(Please note these figures show the combined totals of both the Main & Grant accounts)									
<b>Income</b>									
<b>Received to date</b>									
Bank balance from end March 2023 Main account						4569			
Bank balance from end March 2023 Grant account						2298	6867		
3rd and final instalment from Lewisham Council Deptford centre grant							3229		
1st of 3 instalments from Lewisham Council Elm Lane project grant							5000		
Donations (April to date)							886		
							<b>15982</b>	< total rec'd to date	
<b>Estimated or expected</b>									
Donations October to March 2024 (say)							900		
Payment for DunRun unloading assistance ex. Southwark Cyclists (est.)							1000		
2nd & 3rd of 3 instalments from Lewisham Council Elm Lane project grant							10000		
						Total estimated future income	11900		
						Plus actual income to date	15982		
						Total actual + estimated income	<b>27882</b>		
<b>Expenditure</b>									
<b>Paid to date</b>									
Mechanics costs for 2nd Sunday sessions April to date							2049		
Dr Bike events at Beckenham Pl Park, Downham Fete, Stillness & Holbeach Schs.							1081		
Scout Hut hire (to June)							1180		
Elm Lane project surveys							2544		
Workshop re-build							150		
Consumables							379		
Business cards							76		
Skills sharing session at Deptford							120		
							<b>7579</b>	< total paid to date	
<b>Expected or estimated</b>									
Elm Lane project costs (£15000 grant less £2544 already spent)							12456		
Scout Hut hire (July to March) (say)							1200		
Future Dr Bike events - (say)							650		
Further consumables (say)							250		
						Total estimated future expenditure	14556		
						Plus actual expenditure to date	7579		
						Total actual + estimated expenditure	<b>22135</b>		
Estimated bank balances at end March 2024 (£27882 - £22135)							<b>5747</b>		
<b>Actual bank balances at 27 September 2023</b>									
John Phillips				Main account :£2583					
27 September 2023				Grant account £5823					
(for October meeting)				<b>Total £8406</b>					